



**INDIAN INSTITUTE OF ASTROPHYSICS**  
**DEPARTMENT OF SCIENCE & TECHNOLOGY – GOVT. OF INDIA**  
**BANGALORE – 560034**  
Ph.No.25530672-676 – FAX No.25534043

**Advt.No.IIA/ HINDI/Advt.No.06/2010 dated July 16, 2010**

The Indian Institute of Astrophysics (IIA) is a premier national Institute in the country dedicated to research in Astronomy, Astrophysics and Allied Sciences & Technology. The Institute has field stations at Kavalur & Kodaikanal in Tamil Nadu, Gauribidanur & Hoskote in Karnataka, and Leh & Hanle in J&K.

Applications are invited from bright, young and highly motivated individuals to for the following position:

**1. Name of the post: SECTION OFFICER (HINDI)**

**No. of Post: One**

**Scale of Pay Band and Grade Pay: Rs.9300-34800 and Grade Pay Rs.4600/-.**

**Age: Below 40 years**

**Category: Unreserved**

**Place of Posting: Bangalore**

**Qualification: (A) ESSENTIAL:** Any Bachelor's Degree with P.G. Diploma in Hindi Translation with 10 years experience in Hindi Translation and implementation of official language policy, of which 05 years should be in the Grade Pay of Rs.4200 in the Pay Band Rs.9300-34800 or equivalent and, **(B) DESIRABLE:** Conducting Hindi workshop/Organising Hindi classes/translation of official, technical & scientific documents/implementation of official language policy etc.

**Terms & conditions:**

1. The above post carry allowances admissible under Central Government Rules. Selected candidate will be on probation for a period of two years and will be continued on regular appointment subject to satisfactory performance during the probationary period .
2. The appointee is liable for transfer to any of the Institute's field stations and locations selected for the project.
3. Age relaxation is permissible to SC/ST & OBC candidates and also to physically handicapped candidates as notified by Govt. of India from time to time.
4. Departmental candidates / Government Servants are eligible for age relaxation of 05 years as per Rules.
5. Candidates meeting the above requirements, may forward their application in the format attached to this advertisement together with copies of certificates, passport size photograph, superscribing the "Application for the post of "SECTION OFFICER(HINDI)" on the envelope to the Administrative Officer, Indian Institute of Astrophysics, 2<sup>nd</sup> Block, Koramangala, Bangalore – 560 034.
6. Last date for receipt of application is **30<sup>th</sup> August, 2010.**
7. Candidates already employed in Government / Semi Government Organisations / Corporations / Banks / Reputed organizations etc., may forward their application through proper channel.

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8. The date for determining the upper age limit, qualifications and experience shall be the closing date prescribed for receipt of completed application as indicated above.

9. The prescribed educational qualifications are minimum required and mere possession of the same does not entitle to be called for interview. Where the number of applications received in response to the Advertisement is large and it will not be convenient or possible for the IIA to interview all those candidates, the IIA has the right to limit the candidates to be called for interview on the basis of qualifications and experience higher than the minimum prescribed in the Advertisement. The IIA also reserves the right to call for interview only those candidates who in its assessment are likely to be more suitable. The IIA also reserves the right to cancel the entire recruitment process at any time without assigning any reasons whatsoever. No correspondence will be entertained with candidates not selected for interview/appointment. Canvassing in any form will be a disqualification.

10. Outstation candidates called for interview will be reimbursed to and fro train / bus fare by the shortest route limited to sleeper class railway fare on production of tickets.

11. For further details please visit our website [www.iiap.res.in](http://www.iiap.res.in).

Administrative Officer

Control .. 3

**APPLICATION FORMAT**

Affix  
Passpost  
Size  
Photograph

- 1. Post Applied for :
- 2. Full Name ( in block letters) :
- 3. Father's/Spouse name :
- 4. Date of Birth :

D	D	M	M	Y	Y	Y	Y

- 5. Address (a)for communication :

(b)Telephone/Mobile number :

(c) E-mail id :

- 6. Sex :
- 7. Marital Status :
- 8. Whether belongs to SC/ST/OBC/PH/ General/Ex-serviceman/Departmental/ Other Govt. Servant. :

10. Details of Matriculation, Graduate level and Post Graduate level qualification with percentage of marks obtained.

Sl. No.	Name of School/ College/ University	Degree/Exam passed	Year of passing	Subjects	Class / Division	% of marks
1						
2						
3						
4						
5						

11. Details of Experience:

(a) Employment (including the present post)

Sl. No.	Name of the Employer	Designation of post held	Nature of duties performed	Pay scale	Date of joining	Date of leaving	Reasons for leaving
1							
2							
3							
4							

(b) Present pay drawn and total emoluments:

12. Additional Information, if any :

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

Place:

Date:

Signature of the Candidate