



भारतीय ताराभौतिकी संस्थान INDIAN INSTITUTE OF ASTROPHYSICS

विज्ञान व प्रौद्योगिकी विभाग, भारत सरकार के अधीन स्वायत्त निकाय

(An Autonomous Body under Department of Science and Technology, Government of India)

II ब्लॉक Block, कोरमंगला Koramangala, बेंगलूरु Bengaluru - 560 034

सं. No. भा.ता.सं. IIA/कार्मिक प्रभाग Per.Div/Medical (CMS)/2021

नवंबर November 3, 2021

1304

परिपत्र CIRCULAR

Sub: Annual declaration for the year 2022 for availing CMS facility.

* * * * *

Annual declaration of family members is required to be furnished by the employees and pensioners/family pensioners every year to avail the CMS facility at IIA. Accordingly, all the employees and pensioners/family pensioners are hereby requested to submit the annual declaration of family members as on 01-01-2022 for availing CMS facility during the year 2022 in the format enclosed. Duly signed declaration can be submitted through email to : personnel@iiap.res.in. Format can also be downloaded from IIA website. Please note that it is mandatory to furnish the date of birth of dependent children every year in the declaration, failing which such names will be removed from CMS enrolment.

In addition to the above, as and when the dependent children are employed or married the information is required to be provided to the office to remove their name from CMS enrolment. Also please return the expired medical card and married children medical card to office immediately.

The pensioners/family pensioners who are not contributing the CMS subscription through their pension are required to pay the contribution by cash/cheque for whole year of 2022 in lump sum by 15.12.2021 and produce the receipt to Establishment Section for necessary entries in the records, failing which they will be denied to avail medical facility under the scheme from 01.01.2022 till they remit the subscription. Pensioner/Family Pensioners are requested to submit a copy of PAN and Aadhar, subscription receipt along with CMS declaration for the year 2022 for updation of records in the data base.

In case of non receipt of declaration from any of the employee/pensioner/family pensioner within the specified date, such employee/pensioner/family pensioner will not be permitted to avail the CMS facility from 01-01-2022 till they submit the declaration.

It is hereby informed that the administrative staff of all field stations may collect the CMS declarations from the employees/pensioners/family pensioners of respective field stations for the year 2022 and send it to the Bangalore office.

The declaration should be submitted on or before **15th December, 2021**.




(श्रीपति के / Shripathi K)

प्रशासनिक अधिकारि / Administrative Officer