

Ref: No: IIA/SEC/CREST/
4th April 2008

Sub: Security arrangement at Centre for Research & Education in Science and Technology (CREST) Sidlaghatta Road, Hosakote, Bangalore.

Indian Institute of Astrophysics is looking for a reputed and dynamic security agency to provide security service to safeguard the men and materials in the Hosakote campus, Bangalore. CREST is about 30 kms from Bangalore and is one of the field stations of the Institute. The total area of this Centre is of 35 acres and fully fenced.

The proposal is to engage adequate security guards and supervisors to be deployed in shift (2 or 3) basis to provide round the clock security service at the campus. The current requirement is of 15 Security Guards, 3 Security Supervisors, and one Gunman (for night shift) on a 8 hr shift basis. The security personnel required to be deployed should be of minimum S.S.L.C. qualification and able to read and write. They shall maintain registers, shall be below the age of 45 years in good health and experienced. The service provider shall provide relievers to fill up the regular off period to facilitate effective security arrangement. The agency shall be in a position to provide more number of security personnel depending on the requirement of the Institute.

Interested agencies, well experienced in providing security arrangements for large organizations, may submit their quote in TWO bids system, i.e. one giving information with supporting documents on the capabilities and past experience, service certificate with IT clearances etc., and the other to have the financial aspect. Agencies opting to quote may visit the place in advance. The quotation in TWO sealed envelopes superscribing, "CREST Security-Technical Bid", "CREST Security-Financial Bid" respectively addressed to the Director, Indian Institute of Astrophysics, Sarjapura Road, 2nd Block, Koramangala, Bangalore 560034 and will be received up to 15.00 hrs on 24th April 2008. The technical bid should contain Demand draft / Pay order for Rs.3000/- payable at Bangalore to The Director, Indian Institute of Astrophysics, towards EMD amount. The quote has to cover on the Minimum Wages Act and include statutory payment like PF, ESI, etc., Refer to the Institute's web page www.iiap.res.in for further information. Incomplete quotation and quotations without EMD are liable to be rejected summarily and no communication shall be entertained.

Based on the evaluation of the technical bids the Institute may, at its discretion call the parties for discussion to arrive at the suitability for offering the services. The Institute reserves the right to accept any offer or cancel without assigning any reason whatsoever.

Administrative Officer