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INDIAN INSTITUTE OF ASTROPHYSICS

(Ministry of science and Technology, Govt. of India)

Koramangala, Bengaluru – 560034

PUBLIC TENDER NOTICE NO.IIA/ 01 /2010-11 DATED 11TH JUNE 2010

Indian Institute of Astrophysics is looking for a reputed and dynamic security agency to provide security service to safeguard the men and materials in the following locations :-

Sl. No	Location	Category
01	Indian Institute of Astrophysics, Sarjapur Road, 2 nd Block, Koramangala, Bangalore-560 034 Contact person: Dr. P.Kumaresan, Administrative Officer, Tel: 080-25530672	Security Supervisor Security Guard
02	Indian Institute of Astrophysics, CREST Campus, Shiddlaghatta Road, Hoskote, Bangalore – 562 114 Contact person: Dr. B.C.Bhatt, Tel: 080-27904739	Gunman Security Supervisor Security Guard
03	Indian Institute of Astrophysics Radio Astronomy Field Station Gauribidanur -561 210 Chickkabalapur Dist. Contact person: Dr.R. Ramesh, Tel:080-25530672 Extn.312	Security Guard
04	Vainu Bappu Observatory Indian Institute of Astrophysics Kavalur, Alangayam, Tamil Nadu Contact peson: Mr.Anbazhagan, Tel: (91) 04174 203015	Gunman Security Guard
05	Observatory Indian Institute of Astrophysics KODAIKANAL- 624103, Tamil Nadu Contact person: Dr.P.Sundara Raman, Tel: (91) 4542-240218	Security Supervisor Security Guard

Contdd...2

The proposal is to engage adequate security personnel to be deployed in shift (2 or 3) basis to provide round the clock security service at the said locations. The security supervisor should have minimum S.S.L.C. qualification with 2-3 years experience. The Security guards should be literate with good health. The gunman should be a ex-serviceman with valid licence. All the security personnel to be deployed should be the age group between 25-45 years. They should speak local languages and able to read and write and maintain the registers. The agency shall be in a position to provide more number of security personnel depending on the requirement of the Institute. The agency should have license from the approved organization for providing the security services in addition to registration with PF, ESI authorities etc.

Interested agencies, well experienced in providing security arrangements for large organizations, may submit their quote for any single location or for all the locations at their choice giving information with supporting documents on the capabilities and past experience, service certificate with IT clearance etc., and the Financial bid in the enclosed format. Tenders in sealed envelopes, superscribing “**Tender for Security service**” addressed to the Director, Indian Institute of Astrophysics, 2nd Block, Sarjapura Road, Koramangala, Bangalore – 560 034 will be received **upto 15.30 hrs on 30th June 2010**. The tender should contain EMD of Rs.3000/- in the form demand draft / pay order drawn in favour of Director, Indian Institute of Astrophysics, Bangalore. The EMD of unsuccessful tenderers will be refunded after finalization of tenders. The EMD of successful tenderer will be forfeited in case he fail to take over the security arrangements within the prescribed time limit after awarding the contract. The successful tenderer has to furnish the security money deposit equal to one month’s bill amount in the form of bank guarantee. The quote has to cover on the Minimum Wages Act including statutory payment like PF, ESI etc., and rate quoted should not be less than the minimum wages notified by the Govt. of India for security services. The parties may visit the locations well in advance. Incomplete tenders and tenders without EMD are liable to rejected summarily and no communication shall be entertained.

The Institute reserves the right to accept/reject any or all the offers without assigning any reason whatsoever. Refer to the Institute’s web page www.iiap.res.in for further information.

Administrative Officer

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FINANCIAL BID FORM

1. Name & address of the Security Agency :
(enclose the company profile, list of clientele and experience certificate)
2. License No. & date issued by Labour :
Commissioner (Central) for providing security service (enclose copy)
3. P.F. Account No.(enclose copy) :
4. ESI No. (enclose copy) :
5. PAN & Service Tax No. :
6. Location for which rate quoted :

Sl.No.	Particulars	GUN MAN		SECURITY SUPERVISOR		SECURITY GUARD	
		8 hrs	12 hrs	8 hrs	12 hrs	8 hrs	12 hrs
01	Minimum wages (26 days)						
02	Reliever charges (1/6 th)						
03	ESI						
04	PF						
05	Bonus						
06	Uniform allowance						
07	Service charges						
Total cost per person							

7. EMD details :

Date:

Signature with seal