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INDIAN INSTITUTE OF ASTROPHYSICS
(Ministry of science and Technology, Govt. of India)
Koramangala, Bengaluru – 560034

PUBLIC TENDER NOTICE NO.IIA/04/KKL/2010-11 DATED 1ST SEPTEMBER, 2010

Indian Institute of Astrophysics is looking for a reputed and dynamic security agency to provide security service to safeguard the men and materials at our field station at Observatory, Indian Institute of Astrophysics, KODAIKANAL- 624103, Tamil Nadu. The requirement of security personnel is:

Sl.No.	Category	No.
01	Security Supervisor	03
02	Security Guard	15
Total		18

TERMS & CONDITIONS:

- The requirement indicated above is only tentative. The same may increase/decrease depending upon the requirement.
- The security personnel are to be deployed in 03 shifts on 08 hrs. duty.
- The Security personnel should have minimum SSLC qualification with 2-3 years experience with good physique & sound health. All of them should be able to speak, read and write local language and they should be in the age group between 25-45 years.
- The agency should have license from the approved organization for providing the security services in addition to registration with PF, ESI authorities etc.
- The quote has to cover on the Minimum Wages Act including statutory payments like PF, ESI, Bonus etc., and quote should not be less than the minimum wages notified by the **Govt. of India** for security services.
- Kodaikanal is classified as "C" area for the purpose of minimum wages.
- The tender should accompany the EMD of Rs.3000/- in the form demand draft / pay order drawn in favour of Director, Indian Institute of Astrophysics, Bangalore.
- The successful tenderer has to furnish a refundable performance security deposit equal to one month's bill amount in the form of bank guarantee after awarding the contract.
- Interested parties may quote their rates in the format enclosed.
- Tenders in sealed envelope superscribing "**Tender for Security Services at IIA, Kodaikanal**" addressed to the **Scientist-in-Charge, Indian Institute of Astrophysics, Kodaikanal, Observatory, -624 103, Tamil Nadu** will be received **upto 14.00 hrs on 24th September, 2010**. Tenders will be opened on the same day at 14.30 hrs. at the above location in the presence of the tenderers who wish to be present.
- The Institute reserves the right to accept/reject any or all the offers without assigning any reason whatsoever. Refer to the Institute's web page www.iiap.res.in for further information.

Administrative Officer

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TENDER FOR SECURITY SERVICE AT IIA, KODAIKANAL

1. Name & address of the Security Agency :
(enclose the company profile, list of clientele and experience certificate)
2. License No. & date issued by Labour :
Commissioner (Central) for providing security service (enclose copy)
3. P.F. Account No.(enclose copy) :
4. ESI No. (enclose copy) :
5. PAN & Service Tax No. :

Sl.No.	Particulars	Security Supervisor	Security Guard
01	Minimum wages (26 days)		
02	Reliever charges (1/6 th)		
03	ESI		
04	PF		
05	Bonus		
06	Uniform allowance		
07	Any other charges		
08	Service charges		
Total cost per person			

(enclose a copy of the minimum wage notified by Govt. of India)

6. EMD details :

Date:

Signature with seal