



INDIAN INSTITUTE OF ASTROPHYSICS

2nd BLOCK, KORAMANGALA,

BENGALURU - 560034

Phone 080-25530672

Fax 080-25534043

Email purchase@iiap.res.in

Website : www.iiap.res.in

GLOBAL TENDER NOTICE NO: RFT/IMP/013/17-18

The Director, Indian Institute of Astrophysics invites Quotations/Bids (**Double Bid System**)

both Technical and Commercial bid from reputed firms for the following.

S.No.	Description in Brief	Quantity
1	parabola - Off axis parabola with mount (As per detailed Technical specification, RFP and Terms and Conditions attached)	1

Note:

1. The Tender documents with specification details are available on IIA website www.iiap.res.in/tenders.htm. Hence the interested tenderers may at their option download the same from our website(as no hard copies of Tender documents is/are provided from this office) and submit their offer both Technical and Commercial bids. However, your offer with Technical and Commercial bid should be submitted in a sealed envelope superscribed mentioning the tender notice no., Date of opening and addressed to "The Director, Indian Institute of Astrophysics, Bangalore-560 034."
2. The firms who fulfill the following requirements shall be eligible to submit their Bids. Joint ventures are not acceptable.
 - (a) Tendering Company shall be professionally managed and equipped with facility for the supply and maintenance of tendered items.
 - (b) The Tenderers should have completed, the last 3 financial years(i.e., current year and two previous financial years) at least one similar single work for a minimum value of Rs._____.
- 3.The Bid supported by the above information should be submitted in sealed envelopes duly superscribed with the name of work / Item. The completed Techno Commercial bid will be received by this office upto 3:00 p.m on or before 14/07/2017 .
4. If any information furnished by the tenders is found incorrect at a later stage, the firm shall be liable to be debarred from tendering and taking up of work in IIA. The Institute reserves the right to verify the particulars furnished by the tenderers.
5. The interested tenders may contact during office hours Mr Venkata Suresh Narra (Ph.No.080 2254 1393) to discuss Technical clarification and Mr. K.P.Vishnu Vardhan (Ph.No.080 22541244) for Commercial clarification, if any, on or before _____ before submitting the bids.
6. The firms should submit the bids superscribed upto 3:00 p.m. Latest by 14/07/2017. The Techno Commercial bids will be opened in presence of the bidders or their authorized representatives at 3:30 p.m on 14/07/2017.
7. Incomplete bids are liable for rejection.
8. Late / delayed offer will not be considered.
9. IIA is not responsible for any delay/loss of documents in transit.
- 10.The offer should be valid for a minimum period of 120 days from the date of opening of bid.
11. IIA reserves the right to reject any or all tenders without assigning any reasons.

Stores & Purchase Officer
For & on behalf of Director



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No.GT/RFT/IMP/013/17-18

Dated : 21stJune 2017

M/s.

Dear Sir,

The Director, Indian Institute of Astrophysics, Bangalore invites Sealed Tenders (Two Bid System) for the supply of stores detailed in the Tender form hereto attached. The Tender Terms and conditions attached are also may be noted carefully. If you are in a position to quote for the supply in accordance with the requirement, please submit your quotation in the attached Tender Form also.

Your Technical and Commercial bid must reach this office on or before the date and time indicated in the Tender Schedule.

Thanking You,

Encl: as above

Yours faithfully,

Stores & Purchase Officer
For & on behalf of Director



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GLOBAL TENDER DOCUMENT NO: RFT/IMP/013/17-18

Tender Form

From

To

THE DIRECTOR,
Indian Institute of Astrophysics,
Bangalore - 560 034.
Sir,

I/We hereby offer to supply the stores indicated below at the price hereunder quoted below and agree to hold this offer open till _____. I/We shall be bound to supply the store hereby offered upon the issue of the Purchase Order communicating to the acceptance thereof on or before the expiry of the last mentioned date. You are at liberty to accept anyone or more of the items of such stores. I/We notwithstanding that the offer in this tender has not been accepted in whole, shall be bound to supply such items and such portion or portions of one or more of the items as may be specified in the said Purchase Order communicating the acceptance.

S.No.	Description of the item(s)	Quantity	Unit	Rate (Rs)
1	parabola - Off axis parabola with mount (As per detailed Technical specification, RFP and Terms and Conditions attached)	1	NUMBERS	0.00

Place at which the delivery is required :

Date by which the supplies are required :

2. I/We have understood the items of the tender annexed to the invitation to this Global Tender and have thoroughly examined the specifications / drawing and / or pattern quoted or referred to herein and/are fully aware of the nature of the stores required and my/our offer is to supply the stores strictly in accordance with the requirements subject to the terms and conditions contained in the Purchase order, if communicated on the acceptance of this tender either in whole or in part.

Date :

Signature and seal of Tenderer

ANNEXURE-A

INSTRUCTIONS TO SUPPLIERS

1. Tenders should be sent in a sealed and super-scribed envelopes with the mention of Tender No. date and date of opening. only one tender should be sent in each envelope.
2. Late and Delayed tender will not be considered at all.
3. Duties, Taxes where legally leviable and intended to be claimed should distinctly shown separately shown in the Tender.
4. a) Your quotation should be valid for 90-120 days from the date of opening of Tender.
b) Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the Tender form, relationship between the two sets of units must be furnished.
5. a) All available Technical Literature(s), Catalogue(s) and other data in support of the specifications and details of the item(s) should be furnished along with the offer.
b) Approximate net and gross weight of the items offered shall be indicated in your offer. If dimensional details are available the same should be indicated in your offer.
c) Air freight/sea freight charges upto Bangalore Airport may be sent along with the offer.
d) Specifications:

Items/Equipment offered should conform to our specifications. Deviation, if any should be clearly indicated by the Supplier in their quotation. The supplier should also indicate the Make /type No. of the stores offered and provide catalogue(s), Technical literature(s) and sample(s), wherever, necessary along with the quotations. Test certificates wherever necessary should be forwarded along with the supplies. Whenever options are called for in our specifications, the Supplier should address all such options. Wherever specifically mentioned by us, the Supplier could suggest changes to specifications with appropriate response for the same.

1. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail.
2. The Supplier should supply along with the tender, the Banking information for payment or any other purpose.
3. A complete set of instruction and operation manual should be supplied.
4. Final performance should be guaranteed.

TERMS AND CONDITIONS OF CONTRACT

1. DEFINITIONS :

a.) The terms 'Purchaser' shall mean the Director, Indian Institute of Astrophysics, Bangalore -560 034.

b.) The term 'Supplier' shall mean, the person, firm or company with whom or with which the order for the supply of Items / Equipment is placed.

c.) The terms 'Purchase Order' shall mean the communication signed on behalf of the Purchaser by an officer duly authorized intimating the acceptance on behalf the Purchaser on the terms and conditions mentioned or referred to in the said communications accepting the tender or offer of the supplier for supply of Items/Equipment.

2. PRICES & INCO TERMS:

The price may please be indicated on unit basis only for FOB origin port. Our frieght forwarder Details will be provided in the Purchase Order.

3. DUTY EXEMPTION :

Please note that we may issue "Customs duty Exemption Certificate", if acceptable under the Govt. of India notification No.51/96 valid till 2021.

4. GUARANTEE AND REPLACEMENT :

The Supplier shall guarantee that the Items/Equipment supplied shall comply fully with the specifications laid down, for material workmanship and performance. The Guarantee should be for a period of one year minimum from the date of supply.

5. PACKAGING :

The Supplier will be held responsible for the stores being sufficiently and properly packed for transport by rail, road, sea or air, to withstand transit hazards and ensure safe arrival at the destination. The packing and marking on the packing shall be done by and at the expenses of the supplier.

- Mounted off-axis parabola shall be packed in ISO-4/5(ISO 14644-1) clean room compatible containers that do not make contact with optical surfaces.
- Packing should be done under clean room conditions.
- Shock watch should be provided on the outer packing with details of maximum allowed shock level.

6. TEST CERTIFICATE :

Wherever required Test Certificate should be sent along with the relevant dispatch documents.

7. ACCEPTANCE OF ITEMS/EQUIPMENTS :

It is expressly agreed that the acceptance of Items/Equipment, is subject to final approval by the Purchaser, whose decision shall be final.

8. DELIVERY PERIOD:

Delivery is the essence of the contract. The supplier should adhered to delivery schedule as indicated in the Purchase order.

9. LIQUIDITY DAMAGES:-

In case there is a delay in the Supplies / Services by tenderer beyond the delivery / contract period, tenderer is liable to pay Liquidated Damages for the uncompleted portion of the work / supplies at the rate of 0.5% of the uncompleted work / supplies per week of delay subject to a maximum of 10% of the total contact value.

10. EXTENSION OF DELIVERY TIME :

As soon as it is apparent that Supplier dates cannot be adhered to, an application shall be sent by the Supplier to the Purchaser. If failure, on the part of the Supplier to deliver the Items/Equipment in proper time shall have arisen from any cause which the Purchaser may admit as reasonable ground for an extension of the time (and his decision shall be final he may allow such additional time as he considers it to be justified by the circumstances of the case). In case of Letter of Credit the banking charge for the LOC amendment will be on suppliers account.

11. PAYMENT :

Preference will be given to the supplier whose payment terms is on Site Draft/ Letter of credit.

12. SECURITY FOR PAYMENT:

Successful Supplier will have to furnish in the form of a Bank Guarantee or any other form as called for by the Purchase towards any payments before supply of items/equipment. In case of payment through Letter of Credit the Banking charges outside India and inside India will be on suppliers account.

13. In the case the payment terms are on Milestone/Progressive Payment, 5% / 10% of each milestone payment will be deducted

as a Retention/Holdback Amount and will be paid after final satisfactory acceptance / Tests of the required items / Equipment.

14. IIA reserves the right to reject any or all the Tenders without assigning any reason.

Stores & Purchase Officer
For & on behalf of Director