

भारतीय ताराभौतिकी संस्थान, बेंगलूरू

INDIAN INSTITUTE OF ASTROPHYSICS BENGALURU 560 034

आचार्य जयंत मूर्ति/Prof. Jayant Murthy वरिष्ठ आचार्य & प्रभारी निदेशक / Senior Professor & Director(Ag) फोन/Phone: 080 25530583

फैक्स/Fax : 080 25534019

ईमेल/Email: diriia@iiap.res.in

संख्या/ No.IIA.D.BBQ दिनांक/Date: October 14, 2019 कार्यालय आदेश/ **Office Order**

The Guidelines for internal projects has been formulated as follows:

- 1. Internal funding is primarily meant to:
 - a. Provide start-up funding to allow activities to start.
 - b. Provide flexibility in budget allocation.
 - c. Provide continuity in budget allocations.
 - d. Support M.Tech/PhD students in their PhD work
- 2. Project proposals must be submitted through the Group Committee to the Dean. The proposal must include a clear statement of the following with timelines where appropriate:
 - a. Objectives.
 - b. Funding requirements.
 - c. Personnel requirements.
 - d. Timeline including milestones, both short and long-term.
 - e. Deliverables.
 - f. A multi-year budgetary breakdown, if appropriate.
- 3. Proposals may be sent for review, at the discretion of the Committee.
- 4. There will be a quarterly review of the projects by the Project Review Committee.
- 5. It is mandatory that those projects applying for internal funding apply for external funding.

जयंत मूर्ति/Jayant Murthy