Office Order

Sub: Reconstitution of the Board of Graduate Studies

Mandate: The Board of Graduate Studies (BGS) is responsible for the smooth conduct of all activities related to admission, training and welfare of students for various PhD programs including internship, summer/winter schools, summer and engineering projects in accordance with the approved norms and procedures. In order to achieve optimum results, various activities of BGS are delineated hereunder:

Membership: The BGS is hereby reconstituted comprising the following members:

1. Prof. Annapurni Subramaniam  Chair
2. Dr. B. Ravindra  Member (Coordinator for M.Tech-Ph.D)
3. Prof. C. Muthumariappan  Member
4. Prof. P. S. Parihar  Member
5. Prof. D. Banerjee  Member (Coordinator for PhD program)
6. Prof. A. Goswami  Convenor
7. Dr. S. P. K. Rajaguru  Member
8. Dr. C. S. Stalin  Member (Coordinator for Internship, Summer project & School)
9. Dr. U. S. Kamath  Member
10. Dr. Pravabati Chingangbam  Member
11. Dr. Firoza Sutaria  Member
12. Dr. Mousumi Das  Member
13. Mr. G. Srinivasalu  Member (Coordinator for Engineering degree projects)
14. Mr. Avinash Surendran  Student representatives
15. Ms. M. Honey  Student representatives

Duties & Powers:

a) The Chair-BGS may approve expenditure of a miscellaneous or contingent nature, for BGS activities, up to an amount not exceeding Rs.10,000/- in each case. A monthly statement of such approvals may be submitted by the AcO and AO to the Director.

b) Based on recommendations of Guides/Mentors/Coordinators, the Chair-BGS may approve (i) tours, not exceeding two per financial year, in respect of regular students to collaborating/participating Universities and (ii) field trips of students, interns and summer projects to Kavalur, Kodaiakanal, Gauribidanur and Hosakote. However, applications for participation of PhD students in national meetings/conferences, air travel and tours for other purposes will require recommendations of the Guide, BGS and approval of the Dean.
c) Allotment of summer projects (science) that do not require accommodation & stipend will be recommended by the BGS-Chair and approved by the Dean. Engineering degree projects that do not require accommodation & stipend will be recommended by the BGS-Chair and approved by the Head-SEG. The Summer/Winter School proposals and Internships will be recommended by the BGS-Chair to the Dean and Director for approval.

d) The Chair-BGS may periodically apprise the Dean/Director and forward the BGS’s recommendations/notes to the Dean and Director for approvals as per the established procedure.

e) In the absence of the Chair on leave/tour, the Convenor may officiate as the acting Chair.

Tenure: The tenure of the present membership of the BGS is for a period of two years from 14-11-2013 or until further orders.

P. Sreekumar
Director