Sub: Constitution of Committee for Human Resources through External Contract

The Committee for Human Resources through External Contract (HREC) is constituted with the following members:

1. Prof. A. Satyanarayanan Chairman
2. Prof. R. T. Gangadhar Member
3. Prof. C. Muthumariappan Member
4. Mr P. M. M. Kemkar Member
5. Ms Faseehana Saleem Member
6. Accounts Officer Member
7. Asst Personnel Officer Member-Secretary

The HREC will review Request for Proposals (RFP) for outsource of personnel before placing in the public domain, open, examine and recommend tender contracts. The Committee may devise necessary steps for formulation of guidelines for smooth implementation of approved contracts, monitor their proper implementation and periodic payments to service providers and outsourced personnel. These steps may include: obtaining of necessary documents, certification and scrutiny thereof by the Accounts Officer, define and determine the skill levels required for various requirements, recommend appropriate wage structure including suggest restrictions in over time allowances and allocation of the outsourced personnel for campuses in Bengaluru, Hosakote-Bengaluru, Kodaikanal, Kavalur, Gauribidanur and conduct periodic reviews on overall performance of the outsourcing scheme and on contract personnel.

This Order supersedes earlier order # IIA/D/BBQ/7673 dated Feb 21, 2014 and will be effective from 1-4-2015 until further orders.

[Signature]
P. Sreekumar
Director