भारतीय ताराभौतिकी संस्थान INDIAN INSTITUTE OF ASTROPHYSICS

(An Autonomous Institution under Department of Science & Technology, Govt. of India)

2ND BLOCK, KORAMANGALA, SARJAPUR ROAD, BENGALURU – 560034

Ph.No.25530672-676 – FAX No.25534043

Advt.No.IIA/20/2018 dated 01-01-2019

Indian Institute of Astrophysics (IIA) is an autonomous academic national institution under Department of Science & Technology, Govt. of India dedicated to research in Astronomy, Astrophysics and Allied Physics. The Institute has its main campus in Koramangala, Bengaluru and CREST Campus at Hosakote, Bengaluru. It operates field stations at Kavalur & Kodaikanal in Tamil Nadu, Gauribidanur in Karnataka, and Leh and Hanle in Ladakh region of Jammu & Kashmir.

Applications are invited from young, bright, and highly motivated individuals for the following positions to work at various campuses of the Institute:

Post No. 03:

Name of the Post	:	**TECHNICAL ASSISTANT (COMPUTER)**
No. of post	:	**One [unreserved]**
Scale of pay	:	**VII CPC Pay Matrix Level: 5, Rs.29, 200-92,300**
Age limit	:	**32 years**
Initial place of posting	:	**Leh (Ladakh region of Jammu & Kashmir)**

Qualification: Diploma in Computer Engineering (3 year full time course) with at least 60% marks in the aggregate from a Govt. recognized institution.

Experience: Minimum 5 years experience after diploma in a leading National Laboratory / Research Institute, of which 2 years in High Altitude above 11000 ft amsl.

Job description: Upkeep and maintenance of computer, routers, network switches, LAN, archiving of important research data, back up of all important software, and will also be associated with developmental activities.

Note: UR – Unreserved; OBC – Other Backward Classes; SC – Scheduled Caste; ST – Scheduled Tribe; PWD – Persons with Disabilities; HI – Hearing Impairment

How to apply:

1) Eligible candidates shall apply online through Institute website www.iiap.res.in/jobs. Candidates shall take a print of the application after submission and send the printed application along with self attested photocopy of requisite certificates. Online applications not followed by printed copy along with the enclosures will not be considered.

2) Upon registration, applicants will be provided with an on-line Registration Number, which should be carefully preserved for future reference.

3) E-mail ID of the applicant will have to be provided in the application CORRECTLY and compulsorily.

4) For those already in employment under Central/State Government, Public Sector Undertaking or Autonomous Bodies, 'No objection Certificate' from the employer has to be enclosed along with the printed copy of the application.

Selection Process:

1) Selection to post Technical Assistant (Computer) will be on the basis of initial screening, and then qualifying in the following written examination.

3	Technical Assistant (Computer)	General English and Maths and subjects related to Diploma level Computer Engineering

2) Written test for the above post will be held at Leh (Jammu & Kashmir).

3) Qualification and experience prescribed is the minimum requirement and the same does not automatically make candidates eligible for written test. Initial screening will be conducted based on the academic performance and experience. List of shortlisted candidates and date of written test will be notified in the Institute website. Admission Card for written test will be sent only through e-mail.

4) The Institute reserves the right to conduct a skill test, if necessary, for the candidates who qualify written test. In case it is decided to conduct skill test, list of shortlisted candidates and date and venue will be notified in the Institute website and intimation will also be sent only through e-mail.

5) Final list of selected candidates will be notified in the Institute website.

Other Terms & conditions:

1. The above post will carry pay and allowances as per Central Government Rules applicable to the Institute. Selected candidate will be on probation for a period of two years and confirmed in the post on satisfactory completion of probation.

2. The employee will be governed by the New Pension Scheme.

3. The appointees are liable be posted anywhere in India and in any of the Institute's field stations and locations.

4. Incomplete/unsigned application, applications without requisite enclosures will be summarily rejected.

5. Age relaxation is permissible as notified by Govt. of India from time to time. Community certificate issued by competent authority in proof of SC/ST/OBC shall be submitted. OBC candidates (Non-creamy layer) shall submit valid community certificate in the format prescribed by Government of India. PWD candidates shall submit disability certificate (with not less than 40% disability) issued by competent medical authority.

6. Departmental candidates / Government Servants are eligible for age relaxation as per Rules.

7. The date for determining the upper age limit, qualifications and experience shall be the closing date prescribed for receipt of completed application.

8. No TA will be paid for attending the written test / skill test.

9. No correspondence will be entertained with the candidates not selected for written test/skill test/interview/appointment. Canvassing in any form will be a disqualification.

10. The Institute reserves the right to recruit or cancel the entire recruitment process for any or all the posts at any time without assigning any reasons whatsoever.

11. Misrepresentation or falsification of facts detected at any stage of the selection process or instances of misconduct/misbehavior at any stage during selection process shall result in cancellation of candidature without any notice and no correspondence in this regard shall be entertained.

12. Important dates to remember:-

Opening date for on-line registration	-	**01-01-2019**
Closing date for on-line registration	-	**31-01-2019**

13. **Last date for submission of receipt of printed copy of application through post 06-02-2019.**

14. **Printed applications shall be sent by post to Administrative Officer, Indian Institute of Astrophysics, II Block, Kormangala, Bangalore – 560034. Postal cover shall be super scribed as "Application for the post of -------------------------"**

15. For registration, please visit: www.iiap.res.in/job.htm

Administrative Officer